

Si Ri Panya International School



Secondary Science & Digital Literacy Teacher Job Description

Job Title: Science & Digital Literacy teacher at Si Ri Panya International School

Responsible to: Head of Secondary School at Si Ri Panya International School

Teaching

- Plan and deliver high quality lessons for all the pupils in the class whether in class or via online learning, setting clear learning intentions and success criteria for pupils to follow.
- Differentiate or appropriately scaffold learning activities to ensure all children progress in their learning, including those for whom English is an Additional Language.
- Put into practice the school's Teaching and Learning policies.
- Follow and put into practice the Teaching Standards as established by the UK Department of Education.
- Employ a wide range of teaching strategies including the use of new technologies where appropriate, to make learning effective and enjoyable.
- Set high expectations for students' behaviour by establishing a purposeful working atmosphere in accordance with the school's behaviour policy.
- Demonstrate high quality teaching skills which support improvements in student learning and promote independence.
- To take responsibility for an area of the curriculum and plan and organise one whole school Theme Day per year.
- Maintain and regularly update appropriate and vibrant displays and ensure the classroom environment enhances learning in the classroom.
- Engage in continual professional development in order to keep up to date with current teaching practices and promote the best learning for pupils.
- To attend and contribute towards the school's weekly Staff Meeting.
- Actively participate in the school's Performance Management process.
- Provide high quality cover work in case of absence or other urgent eventualities.
- Ensure that all resources are appropriately stored, maintained and deployed.
- Contribute ideas to the subject resourcing and budget planning.

Assessment & Reports

- Mark according to the school's Marking Policy.
- Assess pupils' learning and progress on an ongoing basis and use assessment to inform planning.
- Maintain pupils' records as required by the school.
- Communicate with management if assessment data indicates a student may need extra support.
- Prepare for and attend bi-annual parents' evenings along with termly pupil progress reports.

Pastoral

- Provide guidance and advice to pupils on educational and social matters.
- Ensure that excellent lines of communication exist with all staff, parents and pupils.
- Develop constructive relationships with pupils which engender positive attitudes to learning.
- Ensure that new pupils transition smoothly into the class and that positive relationships are fostered and supported quickly.
- Promote a positive, confident and happy international community.
- Understand and adhere to the student safeguarding policy, ensuring children's safety and welfare is a priority.
- To apply the school's behaviour management procedures so that effective learning can take place.

Extra-Curricular

- Plan, organise and run at least one after school activity as part of the extra-curricular enrichment programme that operates at the end of the school day.
- Assist and/or organise sporting activities, school plays and school trips.

General

- To attend staff meetings, parents' evenings, school trips, as may be reasonably requested by the Headteacher.
- To be responsible for a reasonable number of playground, lunch and other supervision duties as may be required.

- Set a good example to pupils in terms of appropriate dress, standards of punctuality and attendance.
- Be proactive and take responsibility for matters relating to health and safety.
- To work as a member of the team and to contribute positively to the school's ethos and values, setting a good example in language and behaviour to all pupils at all times.
- To play a full part in the life of the school community.
- Employees are expected to maintain a standard of dress conducive to their position as professionals and in setting an example to pupils.

Education is an ever-changing service and all staff are expected to participate constructively in school activities and to adopt a flexible approach to their work. Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. The post holder will be expected to comply with any reasonable request from the line manager to undertake work of a similar level that is not specified in this job description. This job description may be amended at any time following discussion between the line manager and member of staff, and will be reviewed annually during the appraisal process, and will be varied in the light of the business needs of the school.

Signature of post holder _____ Date / /

Signature of Line Manager _____ Date / /